UK/Australia Season – Higher Education EOI

Application to be part of the Season

Thank you for your interest in becoming an education partner in the UK/Australia Season. This application form is for the unfunded element of the education programme.

The Season is a joint initiative by the British Council and the Australian Government’s Department of Foreign Affairs and Trade to strengthen and build cultural connections. The Australian programme will take place in the UK from August to November 2021, and the UK programme in Australia from September 2021 to March 2022.

Under the theme *‘Who are we now?*’ and particularly in light of the Covid-19 pandemic, the Season will reflect on both nations’ shared history and culture. The Season will explore the UK and Australia’s current relationship, and imagine our future by bringing together artists, universities, and civil society leaders from both countries in a diverse and inclusive way.

Please provide us with details about your proposed event. Please type, complete and return this proposal by email [IHE@britishcouncil.org](mailto:IHE@britishcouncil.org) by 5.00 pm GMT on Friday 13 November 2020.

**The British Council will provide marketing and branding and some PR support, however, we are unable to provide funding or hands-on on-site support.**

Privacy consent

British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards. You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator. For detailed information, please refer to the [privacy](https://theatreanddance.britishcouncil.org/www.britishcouncil.org/privacy) section of our website or contact your local [British Council office](https://www.britishcouncil.org/contact).   
  
We will keep your information for a period of seven years from the time of collection.

Yes

No

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| --- | --- | --- | --- |
| Name of lead University | Click here to enter text. | | |
| Name(s) of other university partners |  | | |
| Details of lead applicant | | | |
| Title |  | | |
| First name |  | | |
| Last name |  | | |
| Position |  | | |
| Email address |  | | |
| Contact number |  | | |
| I have the approval to submit this application on behalf of my institution | **Yes**  **No** | | |
| Name of authorising person: |  | | |
| Signature of authorising person: |  | | |
| Role of authorising person: |  | | |
| Secondary contacts |  | | |
| Detailed description of the proposed event/activity. This should include but is not limited to the theme, content format, type of venue, scale. Max: 400 words. | | | |
| *Please also include a separate detailed technical proposal, no more than 2 A4 pages long. A checklist and space for this is provided at the end of this document.* Click here to enter text. | | | |
| What faculties, departments or institutes are involved in formulating/presenting the proposed event? | | | |
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| Objectives of the proposed event/activity [max 200 words] | | | |
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| What are the desired outcomes of the event/activity [max 200 words] | | | |
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| Who are your target audiences? | | | |
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| Rationale/vision for your event/activity: please explain how the event aligns with the core themes and objectives of the Season. *Please refer to the attached information about the Season* | | | |
|  | | | |
| Explain how your project speaks to the theme of *Who Are We Now*? [max 250 words] *Please refer to the attached information about the Season.* | | | |
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| Does your project involve collaboration with an Australian/UK partner(s)? Please give details of the partner(s) and their role in the project. | | | |
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| Please describe how your collaborative project will be managed between UK and Australian Partners? | | | |
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| Where do you intend to present your event? *Eg: digitally; ACT; NSW; VIC; WA; SA; NT; TAS* | | | |
|  | | | |
| Has this proposed event been delivered in the UK, Australia or elsewhere previously? | | **Yes** If yes, please provide a summary of the previous event below  **No** | |
| How does your project benefit the UK/Australia HE sectors? | | | |
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| How will you measure the success of the event/activity? | | | |
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| Would you be prepared to work with other universities (from either Australia or the UK) to develop this event/activity? | | | **Yes**  **No** |
| Will you seek to engage other parties? e.g. alumni, current students | | | |
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| How will you fund the proposed event? | | | |
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| Will you seek funding from external partners? Please provide details | | | |
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| Please provide any other relevant information | | | |
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Technical proposal checklist

Please include as much of the following information as you can in your detailed technical proposal (no more than two sides of A4):

* Brief project description (2-3 lines).
* Key contact for technical/production
* Number of participants from the university (and partners) and their roles
* Duration of event run, eg, one week, one month
* Duration of each performance/activity in hours and minutes
* Description of venue requirement: eg; theatre; seminar room; break out rooms; exhibition space; outdoor space etc. Include capacity in sqm.
* Approx. audience size/seating capacity (per event).
* Backstage requirements – eg dressing room; preparation room;
* Technical equipment: please include detailed specifications for the following: audio/visual; sound system; video projections; monitors; digital; lighting; internet/wifi etc; power requirements; hire of musical instruments; specialist scientific equipment, etc.
* List the equipment which will be brought from the UK and equipment that will be sourced in Australia.
* If sourcing technical equipment from Australia, where will you source it from? Who will be responsible for this?
* Will you be sourcing technical support in Australia? If so, please give details.
* Planned load-in and load out time.
* Planned setup time and dismantle time.
* Will you require storage space at the venue?
* Risk assessment. Please give details of key risks and mitigation plans.
* Fire safety: please provide any information about fire, pyro or haze used in the event/activity.
* Layout drawings or renderings - please submit any drawings you may have.
* Photos – please submit any photos you may have of the proposed activity.
* **A detailed description of how this event will be delivered digitally if it is not possible to hold face-to-face activities.**