

(Please tick appropriate)

May/June October/November

This form is to be completed by a private candidate taking Cambridge Assessment International Education exams. This application needs to be completed and returned the British Council Office at least ONE MONTH prior to the examination date. Please note that late submissions (including entry for new subjects or change of syllabus) will incur a penalty fee, charged per candidate per syllabus.

Personal Details All fields are compulsory

Candidate Name

Address

Passport No
This ID document must brought to all exams.

Sex Male Female

Date of birth (DD MM YY)

Telephone No

Mobile No

E-Mail

Are you sitting A Levels AS Levels IGCSE Candidate No

Past Details complete if you have taken a Cambridge exam in the past

Centre No

Candidate No

Exam Details

You must enter all syllabus codes and options codes you wish to register for this examination session in order to prevent any delays in the processing. It is the candidate's responsibility to write the correct syllabus title, syllabus and option code. The British Council will not be responsible if the candidate registers for an incorrect subject or option. Any amendments will incur a financial penalty as per the Cambridge fee schedule. Please note: The British Council is unable to accept candidates for examinations which involve any controlled assessments, or coursework.

SR	Syllabus title	Syllabus code	Option code	Component /paper	Component Information	First time or retake
eg	Accounting	9706	AZ	13	Multiple Choice 13 (core)	FT
1						
2						
3						
4						
5						

Examination fees

- All fees are GST-inclusive. Fees must be paid in full in \$AUD on enrolment. The payee is responsible for any additional bank charges.
- **IMPORTANT:** registrations will not be confirmed until full payment has been received.
- Candidates will receive an invoice for payment within one week of exam confirmation.

Please note, extra costs may be charged for:

- scanning, copying or faxing of script papers
- arrangements for students with disabilities eg scribes

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Declaration by candidate

I certify that the information on this form is complete and accurate to the best of my knowledge. I recognise that I am liable to pay fees for any entry amendment made after the British Council deadline. I understand that I shall be allowed to sit only for those subjects and papers for which I have entered on this form. I have not submitted a IGCSE/ A & AS Levels examination entry at any other centre/school except for the above IGCSE/ A & AS Levels examination entry through the British Council. I understand that it is my responsibility not to register for two (2) examinations from different IGCSE/ A & AS Levels examining boards on the same day at the same time, and that I must tell my centre/school if I am taking any other examinations beyond those for which I have entered by the centre/school. I also understand that the British Council is not responsible for resolving any clash papers between/of two different boards. I agree to comply with the IGCSE/ A & AS Levels examination regulations for the above IGCSE/ A & AS Levels examination(s) and with the arrangements made by the British Council being the Overseas Authority on behalf of the IGCSE/ A & AS Levels examining boards.

Disclaimer

The British Council and the examining boards take all responsible steps to provide continuity of service. We feel sure you will understand, however, that we cannot be held responsible for any interruptions caused by circumstances beyond our control. If examinations or their results are disrupted, cancelled or delayed, every effort will be made to resume normal service as soon as possible. The British Council's liability will be limited to the refund of the registration fee or re-testing at a later date.

Candidate Name

Signature of candidate

Permanent address
(not a PO box)

Date (DD MM YY)

Notes for candidates

The British Council prides itself on providing a quality service and will take all reasonable steps to make sure that the IGCSE/ A & AS Levels examinations take place on time and are properly conducted. To help us do this, please ensure that you are familiar with the arrangements and any relevant regulations concerning your examination. The British Council, however, cannot be held responsible for event or circumstances which are outside its control or for any error, fault or omission by an examining board or any other third party.

It is the responsibility of the candidate to fill in the form accurately. The British Council will in no way be held responsible for any omission or incorrect entries. It is stressed that candidates refer to the syllabus to ensure that they are registering for the correct subject(s). The Statement of Entry, Statement of Results and Certificate would be sent by registered mail to the candidate's residential address given on this form. Please notify the relevant British Council office if there is a change in the residential address by forwarding a handwritten application along with a copy of this Form/Statement of Entry/Statement of Result with ID documents.

SEND FORM NOW**PRINT FORM****Contact Information:****Examinations Team**

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Email: Exam@britishcouncil.org.au